

Certification of Accomplished Orientation Briefing

Please complete your review of all Ethics Orientation Briefing materials within 10 days of receiving them. After completing your Orientation Briefing, please sign and fax this certification to the OCFO Ethics Office at 504-426-9718. If you prefer, you may mail your signed certification to:

**USDA, OCFO, NFC
Ethics Office
Building 350, 1st Floor, Post D-5
P.O. Box 60,000
New Orleans, LA 70160**

I certify that I received and reviewed all of the following ethics materials:

- *Ethics at a Glance Pamphlet*
- *The Standards of Ethical Conduct For Employees of the Executive Branch*
(Including the *Principles Of Ethical Conduct 2635.101-2635.107*)
- *Supplemental Standards of Ethical Conduct for Employees of the Department of Agriculture*

Please Print

EMPLOYEE NAME	TELEPHONE NUMBER	E-MAIL ADDRESS
TITLE		GRADE
DIVISION/BRANCH/STAFF		
SIGNATURE		DATE